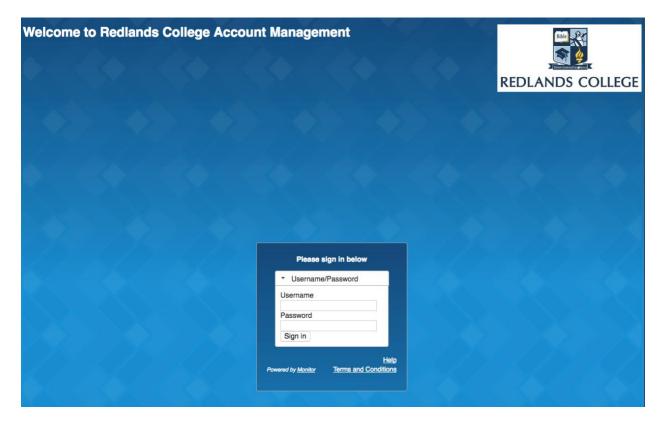
#### **Step 1:** Browse to the online shop at <u>https://shop.redlands.qld.edu.au/</u>



Enter your details. You will need to use your Redlands College parent login details (Family username and password) to order for your child.

## Step 2:

Select parent account. Proceed.

Back to Sign In Page	Welcome to My Monitor	
🥑 Help	It's easy to sign up, just follow the instructions below.	
Terms and Conditions	Select the type of account you require.	
	Choose Student / Staff Account to manage your account only     Choose Parent Account to manage multiple accounts	
	Student / Staff Account	
MONITOR Powered by My Monitor.	Proceed	
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# Step 3:

Agree to the Terms & Conditions then click Create Account. (Agree to the relevant Terms & Conditions that match the account you signed up for).

<ul> <li>Back to Sign In Page</li> <li>Help</li> </ul>	Welcome to My Monitor It's easy to sign up, just follow the instructions below.		
Terms and Conditions	Create Student / Staff Account	Step 1 Before signing up you must agree to this web site's <u>Terms</u> and Conditions.	
Powered by My Monitor. Copyright © 2007-2016, Monitor Business Machines		I agree to the Terms and Conditions for using My Monitor. Create Account Cancel	

## Step 4:

You can manage and add value to your account here or click onto Online Ordering to place your oder.

		My Monitor	Online Ordering			
A Home	Beth Kitson					View Statements
	Account	Last Used		Quota	Balance	
Manage Your Stored Cards	Monitor Funds	Mon 6th Mar 17 09:00:37		\$0.00	\$0.00 Add Value	Lock Options
Change Your Settings				\$0.00	\$0.00	
7 Help	People viewing your	account				
Terms and Conditions	Name	Email Address				
	There are no people n	nonitoring this account.				
⊖ Sign Out						
Powerad by My Monitor. Copyright 6 2007-2016, Monitor Business Machines						

Congratulations! You're now ready to place orders.

## **Ordering Instructions:**

Select whether you are ordering from the Junior Canteen (Junior school only) or the Canteen (Middle, Senior and Staff), or the Uniform Shop.

Welcome to our online ordering sys	tem
Please select a shop	
Canteen	>
Junior Canteen	>



Select whether you are ordering hot or cold items and for which break.

Eeth Kitson	Items for Monday, 6 Mar Change date	REDIANDS COLLEGE
HOT ITEMS FIRST BREAK	Select the products Change the date. A	Shopping Cart Items in cart 0
HOT ITEMS SECOND BREAK	> DEALS	Day's total: \$0.00 Grand total: \$0.00
COLD ITEMS SECOND BREAK	> EXTRA	
COLD ITEMS FIRST BREAK	> нот	
	> нот	

You can choose which day you are ordering for. Just choose whether you want hot or cold items in first or second break and place your order. The cut-off time for placing orders is 8:00am.

≡		Items for Monday, 6 Mar Change date		
Beth Kitson				REDLANDS COLLEG
				Shopping Cart
HOT ITEMS FIRST BREAK	>	Cancel Select date		Items in cart 0
HOT ITEMS SECOND BREAK	>	It's too late in the day to add any item for HOT ITEMS FIRST BRE cart for today	EAK to your	Day's total: \$0.00 Grand total: \$0.00
COLD ITEMS SECOND BREAK	>	Tuesday, 7 Mar	>	
COLD ITEMS FIRST BREAK	>	Wednesday, 8 Mar	>	
		Thursday, 9 Mar	>	
		Friday, 10 Mar	>	
		Saturday, 11 Mar	>	
		Sunday, 12 Mar	>	
		Monday, 13 Mar	>	
		Tuesday, 14 Mar	>	
		Wednesday, 15 Mar	>	
		Thursday, 16 Mar	>	
		Friday, 17 Mar	>	
		Saturday, 18 Mar	>	
		Sunday, 19 Mar	>	
		Monday, 20 Mar	>	
		Tuesday, 21 Mar	>	
		Wednesday, 22 Mar	>	
		Thursday, 23 Mar	>	
		Friday, 24 Mar	>	
		Saturday 25 Mar	<u></u>	

Selected items will move into the shopping cart. You have the option to save items as a package to make re-ordering easier.

	> EXTRA Shopping Cart	
HOT ITEMS FIRST BREAK		HOT ITEMS SECOND BREAK
COLD ITEMS SECOND BREAK >	∨ нот	MEATBALLS & PASTA \$5.00
HOT ITEMS SECOND BREAK	CHICKEN BURGER \$4.50	
COLD ITEMS FIRST BREAK	GARLIC BREAD \$2.00 +	Items in cart 1 Day's total: \$5.00
	MEATBALLS & PASTA \$5.00 Qty : 1	Grand total: \$5.00 Save items as package ?
	POCKETS \$2.00 +	Summary & Checkout

Some items will give you choices to select.

	> COLD	Shopping Cart
HOT ITEMS FIRST BREAK		HOT ITEMS SECOND BREAK
COLD ITEMS SECOND BREAK >	✓ DRINKS	MEATBALLS & PASTA \$5.00
HOT ITEMS SECOND BREAK	BREAKA \$2.20 - \$3.40 +	
COLD ITEMS FIRST BREAK	BREAKA LARGE \$3.40 +	Items in cart 1 Day's total: \$5.00
	BREAKA SMALL \$2.20	Grand total: \$5.00 Save items as package
	FLAVORED WATER	Save items as package ?
	Cancel BREAKA LARGE	
	Please select:	Summary & Checkout
	Strawberry	
	Chocolate	
	Iced coffee	
	Banana	
	ОК	
	SLUSHIE LARGE \$3.40	

Once your order is finalised, follow the instructions to make your payment using NAB transact. If you chose to add value to your Monitor account when you logged in, you will also have the choice to make the payment using those funds.

Online Ordering Checkout			
Total to pay: \$8.40			
Source	Balance	Comment	
Online payment using <ul> <li>NAB Transact</li> </ul>		Minimum online payment transaction is \$0.01	
Remember my card	 		
Confirm Cancel			