

# 2021 Term 4 Student Booklist

Year  
**12**

Orders due: 10 September 2021

DELIVERIES:  
27 September – 4 October 2021

## **BOOKLISTS:**

- The booklist content is compiled by the College and list items we expect your child to bring along at the beginning of Term 4 2021, to be able to start their Year 12 subjects. If there are items on the booklist that your child already has that is in good working order, there is no need to re-purchase them. Due to the iPad program we have in place for Years 2 – 12, some subjects will not need any supplies. Therefore, these will not appear on the booklist.

**If your subject has a workbook listed, it must be purchased from S.O.S to ensure all students have the correct edition.**

## **ORDERING OPTIONS:**

**Online Ordering** - Order your requirements online at [www.schoolandoffice.com.au](http://www.schoolandoffice.com.au). Click on the BOOKPACKS link (picture of two little girls) to take you to bookpack ordering. Copies of the booklists can be downloaded prior to ordering. Payment will be expected at the checkout by Mastercard or Visa.



**SCHOOL CODE: RED02**

## **Order Form:**

You may order online or download a copy of the relevant booklist and take to their store at 1/70 Tingal Road, Wynnum. They are open 6 days a week, but please be aware shop pricing will differ to booklist pricing.

**The College will not be distributing or accepting any booklists.**

## **DELIVERY:**

All packs are delivered, however if delivered to your home, you are not expected to be there to accept delivery. Deliveries can be made to an alternate address ie. PO Box, work, neighbours, relatives etc. The delivery address cannot be changed after your order is submitted. A delivery fee of \$9.95 is charged per FAMILY. Please be aware that due to Covid 19 restrictions, Australia Post may not be able to deliver your packs on time. There will be an option to **Click and Collect** and the date for you to be able to pick up your booklist items will be **Friday 1 October 2021**.



**S.O.S**  
SCHOOL & OFFICE  
SUPPLIES

1/70 Tingal Road,  
Wynnum QLD 4178

PO Box 1110,  
Wynnum QLD 4178

P: 1300 PENCIL (736245)  
F: 1300 WYNNUM (996686)

E: [bookpacks@schoolandoffice.com.au](mailto:bookpacks@schoolandoffice.com.au)  
W: [www.schoolandoffice.com.au](http://www.schoolandoffice.com.au)

## **LATE ORDERS:**

**New Enrolments** – Order directly through School & Office Supplies (without penalty).

**All other late orders** – We do accept late orders, however, as these orders cannot be processed quickly and efficiently on our production line along with the on-time orders for your school, a handling fee of \$15.00 per student will be charged.

**Shop In-store** - School supplies can be purchased at any time from School & Office Supplies (open 6 days). Shop pricing will differ to booklist pricing.

## **CHANGES, CANCELLATIONS AND QUERIES:**

**\*\*\* Please choose carefully when ordering. \*\*\***

**Changes** - Changes cannot be made to your order once submitted.

**Returns** – If a product is damaged in transit or faulty we will provide you with a replacement.

**Cancellations** – Order cancellations are accepted if your child(ren) will no longer be attending the school. A 10% cancellation fee will apply. Return of cancelled orders already delivered will not be accepted after 31 January 2022.

**Queries** - If you have any queries regarding your order, please direct them to School & Office Supplies – NOT to the school, via email to **bookpacks@schoolandoffice.com.au**.

## **CHECKING YOUR ORDER(S):**

Please check your order/s as soon as you receive them. You have fourteen (14) days within which to report any damaged, missing or incorrect items.



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