



**REDLANDS
COLLEGE**

APPLICATION CHECKLIST FOR REDLANDS COLLEGE

Acceptance of School Policies and Rules, and Request for Offer of Enrolment:

- ☐ I/We understand that I/we will be required to comply with College policies and rules and to support our student to comply with the College policies and rules.
- ☐ I/We certify that I/we have completed the Application for Enrolment fully, honestly and correctly to the best of my/our knowledge and belief.
- ☐ I/We understand that failure to provide complete and correct information to the College may result in the immediate refusal of Enrolment, or termination of any subsequent Enrolment Contract by the College at the sole discretion of the College, with forfeiture of the enrolment fees paid in advance.
- ☐ I/We understand that acceptance of this Application for Enrolment is **not** an agreement to enrol the student in the College.
- ☐ I/We have provided copies of all supporting documentation required with this Application for Enrolment.
- ☐ I/We hereby request that this Application for Enrolment of our student, _____ (name of student) into Redlands College be considered by the College with a view to the College making an offer of enrolment to me/us. We understand that no Enrolment Contract will be formed unless and until the College makes an offer of enrolment to me/us and we accept that offer of enrolment.
- ☐ I/We confirm that we have read the College Fee Schedule and acknowledge that enrolment at the College is subject to prompt payment of all fees and levies and that the student's enrolment at the College may be terminated for failure to pay fees as and when they fall due.
- ☐ I/We authorize and direct any School or other care provider to provide to Redlands College upon their request information in respect of the student. I/We understand that we can revoke this authority and direction at any time in writing to Redlands College.

Where only one parent signs this Application for Enrolment, you warrant that you have authority to do so on behalf of both parents/caregivers.

PRIVACY STATEMENT

In accordance with requirements of the Commonwealth Privacy Act 1998, as amended, and the Privacy, (Notifiable Breaches) Act 2017 the College is bound by the thirteen (13) Australian Privacy Principles under the compliance authority of the Office of the Information Commissioner and set out in the Act – see www.privacy.gov.au.

Redlands College collects personal, including sensitive, information about students, their parents/guardians and relevant others for the primary purpose of fulfilling its educational services under law to the students and to parents/guardians seeking an education for their students. Information is collected through filling out of application forms, face-to-face interviews and at times third party reports, with consent.

Parents acknowledge that the information that they are providing to the College is Personal, and Sensitive Personal Information. This information is collected and then used or disclosed to assist the College to assess the application for enrolment of the student, provide education to the student, managing the College including meeting legal and government obligations the College owes, and assisting the College to meet the duty of care they have to students. The information may also be used for such other secondary purposes that are related to the primary purpose for collection and are reasonable expected, or to which you have consented.

Information collected by the College will be managed in accordance with the College's Privacy Policy.