IT Helpdesk & AV Support Officer (entry-level role)

Permanent, Full-time Position | Commencing as soon as possible

About the Role:

We have a fantastic opportunity for an IT professional to join our team. This is an entry-level role that involves providing high quality IT helpdesk and AV support to the staff and students of the College to ensure the smooth day to day running of IT services. It may involve immediate response management of IT issues within the classroom setting and is the first point of call for IT problem solving.

To be successful in this position, you will have the following:

- Qualifications or experience in IT highly regarded
- Experience working with common operating systems (Windows, iOS and OSX)
- Experience using business software (Word processors, spreadsheets, presentations, databases)
- Experience with common peripherals (Printers & Projectors)
- Current Positive Notice Blue Card for Child Related Employment, or ability to obtain one
- Strong communication, teamwork and customer service skills
- Ability to work within strict deadlines and in a fast-paced environment

Applications are invited for this **permanent full-time position, commencing as soon as possible.** Applicants must be a Christian and an active member of their church.

About Us

Redlands College has been intentionally building a Christ-centred learning community of excellence for 35 years. As a Prep to Year 12 co-educational learning community of 1440 students located in the beautiful Bayside region of Brisbane, we seek to form and educate students to be active participants in God's mission and His world. Our holistic College curriculum incorporates academics, vocational education, creative arts, performance music, sport, outdoor education and Christian character development, and is provided by passionate staff committed to inspiring the learning journey of all students. Redlands College strives to be an employer of choice, providing competitive benefits to staff within a culture focussed on collaboration, innovation and creativity.

How to Apply

Please email Rebecca Bellas, HR Officer at recruitment@redlands.qld.edu.au with the following:

1) Employment Application Form – **available via our website employment page**
2) Cover Letter
3) Curriculum Vitae (CV)

Applications close at 4pm on Friday 26 May 2024. The College reserves the right to fill the position early by invitation or appointment, make an interim arrangement, extend the application date, or to re-advertise the position.

Our Location
38 Anson Rd, Wellington Pont Q 4160
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Stay connected

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